Orphan's/Unsupported Child's Benefit application form

If you need more information go to our website **workandincome.govt.nz** or call us on **0800 559 009**.

We suggest you read the instructions on pages 1 to 4 of this application form before starting to fill it out, so you get a feel for what is needed.

Support we can give you

If you're raising someone else's child, we may be able to help by meeting some of the costs involved.

Orphan's Benefit is for people looking after someone else's child because their parents have died or can't be found, or when they can't look after their child because the parent has a long-term illness.

Unsupported Child's Benefit is for people looking after someone else's child because the child's parents can't support them due to a family breakdown.

The child you are looking after must be:

- aged under 18 years, and

- single, and

- financially dependent on you.

You must:

- be aged 18 years or older, and the main caregiver of the child, and

- not be the child's natural or adoptive parent or the step-parent if you are applying for the Unsupported Child's Benefit.

Both you and the child must also normally live in New Zealand.

You must give us all the information we need.

If you don't have all the information we need, talk with us and we may be able to help.

If we find out later that any information you give us is not true, or that you knew information you should have told us and did not tell us, we may stop paying your benefit. You might need to pay money back. In some cases you could even be prosecuted.

Our commitment *to* YOU

Ka mōhio ki a koe — know you

We will get to know you, your situation and your needs

We will use your feedback to improve our service

We will make sure you understand everything you need to know

We will respect your privacy and be clear about how we use your information and who we share it with

Ka tautoko i a koe — support you

We will let you know everything you may be eligible for

The information we give you will be accessible and consistent no matter how you contact us

We will help you however we can, as soon as we can

We will be honest about our mistakes and put them right

Ka mahi tahi ki a koe — with you

We will respect you and what is important to you

We will let you know your options, rights and obligations

We will work together to achieve shared goals

Our actions will follow our words

How did *w* do?

Let us know by visiting **msd.govt.nz/feedback** or call us on **0800 559 009**

Orphan's/Unsupported Child's Benefit
checklist

Once you've filled in the application form, use this checklist to tick off all the documents you need for your meeting with us.

Talk to us if you don't have any of the documents, have given them to us recently or if there might be a delay in getting them.

What you need to bring

INFORMATION NOTE:
Documents need to be originals, or copies of documents that have been certified as a **true copy** by a Solicitor/Lawyer, Notary Public, Registrar of the Court or Justice of the Peace.

Proof of who you are:	For you	For your partner (if you have one)
If you were born in New Zealand, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).	☐	☐
If you were born overseas, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).	☐	☐
If your name has changed, bring your marriage certificate, deed poll, or other proof of the name change.	☐	☐
All people applying need to bring **two** more documents that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).	☐	☐
Proof of your bank account details, such as a bank statement or deposit slip.	☐	☐

One of the documents above must be at least two years old.

There are more things you need to bring in the table over the page.